



Ski Jumping Canada

Risk Management Policy

Definitions

1. The following terms will have the following meanings in this policy:
 - a) *“Organization”* – Ski Jumping Canada.
 - b) *“Participants”* – All individuals participating in activities directly or indirectly authorized or sanctioned by the Organization as well as all individuals employed by or engaged in activities with the Organization including, but not limited to, athletes, coaches, convenors, officials, volunteers, committee members, directors and officers of the Organization, spectators, and the parents/guardians of any such individuals who are not of the age of majority, and specifically including any individual affiliated with the Organization who is subject to the UCCMS under the authority of the Organization and who is under the jurisdiction of Abuse-Free Sport pursuant to any applicable Abuse-Free Sport Participant Consent Form.
 - c) *“Representatives”* – All individuals employed by or engaged in activities on behalf of the Organization including, but not limited to, staff, administrators, directors and officers of the Organization, committee members, and volunteers.

Purpose

2. The purpose of this policy is to ensure that the Organization properly and reasonably identifies, assesses, manages, and mitigates against all risks to the Organization, its Participants, and its Representatives, including with respect to (i) operational and safety risk, and (ii) strategic risk that may interfere with the Organization’s ability to execute any strategic plan.

Scope and Application of this Policy

3. This policy applies to all Participants and Representatives.

Responsibilities and Reporting

4. The Board shall be responsible for ensuring that the Organization is properly identifying, assessing, managing, and mitigating all risks to the Organization.
5. The Board shall ensure that the Organization’s Representatives continually work to identify possible areas of risk.
6. Identifying and managing risk is a collective responsibility, as it is difficult to manage risk that has not been identified. Accordingly, the Organization shall encourage all Participants and Representatives to report perceived risks.
7. The Board shall ensure that all Participants and Representatives are made aware of a process for reporting risk up within the Organization, with the Board having the ultimate authority to assess and

manage risk. Participants should report risks, be they actual or perceived, to the Representative closest to them. Representatives shall inform the Representatives that they report to, with Representatives who report to the Board then reporting such risk to the Board.

8. Notwithstanding that reporting structure, Participants and Representatives shall report any actual perceived risk directly to the Board should the matter be both serious and urgent.

Policies and Procedures

9. The Organization has adopted other policies and procedures to address specific areas of risk. All Participants and Representatives should make themselves aware of all of the Organization's policies and procedures, and the Board shall ensure that the Organization's policies and procedures are available and accessible on its website.