



ANNUAL GENERAL MEETING

Tuesday, 22 June · 6:30 – 8:00pm

Google Meet joining info

Video call link: <https://meet.google.com/tjy-panh-usq>

Or dial: (CA) +1 647-735-2824 PIN: 175 828 195#

More phone numbers: <https://tel.meet/tjy-panh-usq?pin=5956969900464>



SJC AGM Minutes Monday June 24, 2023

Via Zoom
Calgary, Alberta

1. **Welcome**
2. **Call to order:** 6:01 pm
3. **Establishment of Quorum**
 - 3.1. Altius 3 members
 - 3.2. ASJNC 1 member
 - 3.3. Sea to Sky 4 members
 - 3.4. BC Ski Jumping and Nordic Combined Society 1 member

Attendance: Guy Bolton, Rick Smith, Tracy McKay, Nathaniel Mah, Kelly Johansson, Jim Woosley, Todd Stretch, Julie Beaulieu, Kerry Clark, Patricia Chafe, Mike Bodnarchuk, Alexandria Loutitt, Drew Andrews, Patricia Chafe, Nicole Trenholm, Libby Burrell, Vlad Tilihoiu, Chad Bryant

Missing: Rod Strate
Quorum represented.

4. **Appointment of Secretary:** Recording Co-Vice Chair Tracy McKay

5. READING OF THE AGENDA

Motion: Review and Motion to Adopt Agenda for June 24, 2024. GB motion NT 2nd

Vote: Motion carried

Resolved: Agenda for meeting June 24, 2024, approved.

6. APPROVAL OF MINUTES

Motion: Approve agenda of meeting June 27, 2023. GB motion JW 2nd

Vote: Motion carried

Resolved: Minutes from June 27, 2023, approved without modification.

7. President's Overview:

Ski Jumping Canada President's Report 2023-2024



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This past year history continued to be made by our national team athletes. Leading the way is Ale Loutitt, with multiple World Cup Podiums and a history-making 3rd place overall in the Women's World Cup. Abigail Strate continued her strong results including multiple world cup podium results. Nicole Maurer continued her pursuit of career best placings, consistently landing herself in the top 30. Unfortunately, an early 2024 injury sidelined Natalie Eilers for the season. We are hopeful Natalie will make a full recovery and be able to return to competition sometime later in the season.

Our athletes were supported by an incredible team of world-class coaches and support personnel^¾all working with fierce determination and focus to build a strong and competitive national team to represent Canada.

Financial Stability

Funding was a major challenge in 2023-2024. What began with a Federal workers strike, which created a delay in our funding being released by the Canadian Government, was further exacerbated with us being unable to secure the funding we had requested. And despite the efforts of our marketing partners, we were also unable to secure key sponsorships. For a period of time, our financial stability teetered precariously.

Thank you to the board members and our coaching and administrative staff for pulling together to come up with some cuts that helped us to sustain the program through to the end of the season. We are much more optimistic about the funding for 2024-2025 and would like to thank our funding partners: Sport Canada, Canadian Olympic Committee and Own the Podium for believing in us. As we move into this upcoming season, our focus on financial governance and finding sponsorships will be a key focus for the board.

Thank you to Tracy McKay for leading the way in the insurance renewal process. This has been a daunting task and our review of the insurance needs will continue well into the 2024-2025 season. Insurance costs have come in significantly higher than anticipated this year, which stresses the importance of us finding additional funding streams.

The board has agreed to a significant operating plan for 2024-2025, a plan that will require additional financial resources to implement and achieve. In the absence of the



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financial resources, the volunteer commitment will be high. You are all duly warned...and invited to help out wherever you can. Thank you in advance!

Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS)

On January 31, 2023, Ski Jumping Canada became a signatory to the UCCMS. This past year saw numerous iterations of Safe Sport in Canada including a new consent portal. Currently we are working through a process to have all identified participants (including board members, athletes, coaches, officials, etc.) sign the consent form allowing any allegations of maltreatment and other prohibited behaviour as defined in the UCCMS to be filed with the Office of the Sport Integrity Commissioner (OSIC). Any identified participants who have not signed prior to June

30th, will not be allowed to represent, participate with or engage with Ski Jumping Canada participants.

Development Manager

In early 2024, we were successful in receiving a Community Sport For All grant that allowed us to hire a Development Manager. His name is Drew Edwards, and let me tell you, he is awesome and we are very fortunate to have him. Drew has been tasked with developing four new clubs across Canada and he is well on his way to reaching that goal. Drew has had successful conversations and “Learn to Jump Days” with groups in BC, AB, SK, ON and PQ. IN addition to Drew’s efforts, work continues to develop the ski jumps in the Sea to Sky Corridor, and we continue to work on our relationship with Whistler Sport Legacies – Thank you to Jim Woolsey and Rick Smith for leading the charge. Thanks to the work of Guy Bolton and ASJNC, a club in Red Deer is becoming a reality. In Calgary, Altius has been able to make some improvements to the facility at Inland Park.

Despite the challenges with jumping facilities in Canada, the determination and guidance of provincial coach Rogan Reid has enabled seven provincial development athletes to advance their skills to the point where they have either entered or should enter the world stage this season. Thank you, Rogan.

The Nordic PSO’s Biathlon Alberta, Nordiq Alberta and ASJNC along with SJC as a National Representative, continue to advance the vision of a new Calgary Nordic Facility. Fingers crossed!



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In partnership with Nordiq, the Ski Playground idea was very well received and able to take off across Canada with hundreds of kids being introduced to ski jumping.

FIS Modernization

Our relationship with FIS is critical as we support our athletes at FIS events, contemplate future hosting events, develop our officials and maximize the funding that we receive. Starting in 2024, we have actively engaged with the other winter ski sports to work through a project that will look at how Canada interacts with FIS, what resources we need, and how we want to participate. We were able to successfully support Deidra Dionne in her re-election to FIS Council, once again giving us a voice on the international stage. With Deidra's support, our focus is on media rights, FIS governance, gender equity and funding small nations. We look forward to working with her in the coming months to move some ski jumping specific items forward.

Governance

By the spring of 2025, Ski Jumping Canada must be in compliance with new Governance expectations. Work is beginning on this process as we try to navigate compliance with the challenges of being an operational board. Anyone interested in participating can let us know.

Part of the Governance review will be to further develop our strategic plan and our corporate structure. We are currently exploring opportunities to seek funding for additional high-performance and/or General Manager support.

Successes

In addition to her outstanding competition results, Ale Loutitt was also named "Alberta Female Athlete of the Year". Congratulations to Ale on receiving this exceptional honour.

Our national ladies team continues to be based out of Slovenia, and will be joined throughout the coming year by development team athletes. I'm delighted and quite thrilled to share that our outstanding coaching staff of Janko Zwitter, Balki Vrhovc, Igor Cuznar and Urban Jarc, have signed contracts with Ski Jumping Canada through to the end of the 2026 season. This world-class coaching team continues to demonstrate the value of "team", and their commitment to our program.



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In the spring of 2024, we held another successful Coaches Forum here in Calgary. A brainchild born out of these discussions found a path forward for a development manager position. The Forum focused on development, testing, OWG planning and education. Our coaches, national athletes and development athletes participated in a discussion on regarding Anti-doping and competition manipulation. The great questions and comments around competition manipulation have led to enhancements to training, which the Canadian Centre for Ethics in Sport is planning to publish. Thank you to everyone who participated. Some great groundwork was completed to help us move forward in developing ski jumping in Canada.

In 2024, we were able to send one male athlete, Tarik Vanwieren, to the Youth Olympic Games providing him with invaluable experience and motivation for the future. As we head into 2025, we look forward to fielding a team of male and female athletes at the World Junior Championships.

Sport Partners

Support from Sport Canada, The Canadian Olympic Committee, Canadian Olympic Foundation, Coaching Association of Canada, and Own the Podium has enabled Ski Jumping Canada to improve as an organization and progress as a high-performance sport organization. These funds have enabled us to continue to develop programs for officials and coaching, and to participate in partnerships with other organization. We are grateful for every penny we receive.

Areas of Focus Looking Forward

- Revenue Generation and Sponsorship: Continue to fill program funds and target sponsorship opportunities and fundraising.
- Balanced Budget: Operate a disciplined balanced budget for each successive Olympic Quadrennial.
- Health and Safety: Ensure our teams and coaches are physically and mentally healthy and safe at all times by planning and being prepared to expect the unexpected. Ensure Safe Sport is a priority for our teams, coaches, members, and volunteers especially given the geographical distance from Canada.



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· Build on Our Momentum: Increased awareness of the historic moment has amplified the sport of ski jumping attracting many more participants and sponsorship opportunities. Let's keep our foot on the gas!

· Governance: Implement a new governance structure, policies, etc. to help Ski Jumping Canada move into the future. This may include hiring a General Manager and reimagining our High-Performance Support.

In closing, thanks to all of the individuals for their passion, energy, ideas and time. It is Your involvement that keeps ski jumping alive and active in Canada. To all of the technical delegates, judges, coaches, contractors, volunteers, ski club members, athletes, families, and you, our Club and Board members...a huge thank you!

Lastly: our athletes. Wow. we are continually humbled and inspired by your grit, resilience and determination. Despite everything thrown at you, this team simply will not let any barriers get in their way. Our athletes are powerful role models for the youth of Canada. With the conclusion of another historic season, we cannot wait to see what the 2024-2025 season has in store.

As Co-Board Chairs and Presidents, it has been an honour to serve Ski Jumping Canada this past year, and we look forward to another exciting year ahead as we set our athletes up for success and navigate the changing sport landscape in Canada.

Sincerely

Michael

8. Financial Update: Kerry Clark

Special thanks to Sian Bolton for preparing the financials. Currently show a large amount of cash on hand but it is mostly all spoken for.

Our cash flow shows we came close to breaking even as we should as a charity. Have received more grants and initiatives to grow our sport. We received two years of CSA pass through travel costs from FIS. Community sport for all funds gave us the biggest boost.

Some costs increased, permeability testers and some other items needed. Most other expenses remained stable.



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- Are there any questions regarding the SJC Annual Financial Statements as presented?
- Motion to approve SJC Annual Financial Statements as presented. GB motion Second NT. Motion carried.

MPG for their continued work with Ski Jumping Canada on the Audit.

Governance and Compliance

At year end there were no insurance claims and there were no legal actions either ongoing or being contemplated by or against the organization. KPMG completed their review of the accounts of the organization and there were no adjustments or issues found. There will be a motion to appoint KPMG as our auditors again for the coming year.

9. Appointment of auditor for 2024-2024 year is KPMG.

Motion: Review and Motion to appointment June 24, 2024. GB motion JW2nd

Vote: Motion carried

Resolved: Approved

10. Election of Directors & Representatives:

10.1 Call for nominations

(2-year term)

James Neil

Motion: Review and Motion to Accept election of member and election of new members as of June 24, 2024. Motion GB and NT 2nd

Vote: Motion carried

Resolved: Approved



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10.2 Standing for Re-Election of Directors

(2-year term)

Mike Bodnarchuk

Motion: Review and Motion to Accept re-election of member and election of new members as of June 24, 2024. GB motion RS 2nd

Vote: Motion carried

Resolved: Approved

10.3 Directors -Moving into the second year

Kelly Johansson

Nathaniel Mah

Tracy McKay

Rod Strate

Melissa Aragon

Julie Beaulieu

10.4 Not Standing for Re-election

Barb Elms

Kerry Clark

Special thank you for both of you for stepping up and serving on our board

Athlete Representative :

Alexandria Loutitt for being the Athlete Representative. Note under our current bylaws this is not an official board position.

After discussion with the National Team and the Board Chairs, it has been decided that (a) the team members will rotate attendance at the Board of Directors Meetings.

11. Other Business

- By-law and Governance Changes
- GB - Conflicts of Interest noted should we find an outside person to join the committee. GB would like to be named as the HPD

12. Adjournment 6:41

Motion JW, second GB

Motion carried. Approved